



Minutes of the Ancaster Board (ABIA) Executives Meeting December 16th, 2024
7:00p.m. at Hammill House Board Room

Present: Diane Price, Joel Newman, Jason Wynne

Regrets: Milap Bedi, Jane Steinberg, Patricia Macnaughton, Chris Markou, Ryan Macdonald, Casie Fitzgibbon

Also present: Ivana Fortino, Jennifer Mattern
Executive Director - Heather Peter
Councillor Craig Cassar

1. Chair, Diane Price called the Executives meeting to order at 7:11pm.

2. Additions made to the agenda.

No additions made to the agenda.

3. Review and acceptance of the minutes from November 18th, 2024

Due to lack of board quorum, November minutes to be approved at the January 2025 meeting.

4. Chair's Report – Diane Price

2025 Meeting Dates.

Jane stepping down from Secretary role but continuing on board. Ivana Fortino interested in stepping in to the Secretary role. Vote to occur January 2025 meeting. Thank you gifts for your volunteer work over the year

Thank you gifts for volunteer work on the board over the 2024 season.

5. Executive Director's Report – Heather Peter

Summer Student grant applied for, for 2025.

Signatures required on many documents, for the BIA Annual Report requested by the City. 2023 Financial Audit, Code of Conduct, Action Plan from Patty Hayes, Subcommittee Code of Conduct. Diane's assistant will send these out to the board members for digital signature.

Procurement policy requires more edits – ask City for an extension.

BIA Awards of Excellence discussion. Agreement to nominate Trails Cafe and Ancaster Mill.

Marketing – How to get the rest of the magazines sent out? Discussion around this. Heather to explore utilizing Metroland Media.

Beautification – Wreaths – Jesse to provide cost of storage. We are still awaiting wreath quotes and then we discuss who pays the bill for new products.

Discussion to purchase the Illumination products quoted by Leblanc Illuminations. Heather to receive exact information regarding the concrete stand. Confirmation vote to happen via email after further information received.

Letters for Santa will be done through pick up – Thursday, Friday and Saturday 10am to 2pm – due to the Canada Post strike.

6. Councillor's Remarks – Councillor Craig Cassar

Sidewalk Santa Parade – Sherri and Councillor Cassar attended. Sherri to assist for next year. Good concept, would love to see this built up. Discussion: Reach out to schools next year, Incentives to walk it, Santa spot somewhere more obvious.

Parking updates to come 2025.

7. Joel Newman - Treasurer

Discussed other BIAs utilizing a Visa/Debit card. This may be something available to the ABIA in future.

8. Next meeting date: January 20th, 2025. Moved to adjourn the meeting.

9. Adjournment – Jason Wynne **MOVED** that the meeting be adjourned. Joel

Newman SECONDED. Meeting adjourned at 8:10pm.