



Minutes of the Ancaster Board (ABIA) Meeting February 13, 2023 at 7:00p.m. via Zoom.

Present: Jason Wynne, Diane Price, Milap Bedi, Jane Steinberg, Joel Newman

Regrets: Dean Hodge, Councillor Cassar, Patricia Rastin, Ryan Macdonald

Also present:

Interim Executive Director - Heather Peter

Casie FitzGibbon - Ancaster Little Gems

Ivana Fortino - Fortino Dental

1. Chair, Jason Wynne called the meeting to order at 7:07pm

2. Additions made to the agenda.

No additions were made to the agenda.

3. Review and acceptance of the minutes from December 20, 2022

Jane Steinberg moved and Diane Price seconded to accept the minutes from the Executive meeting which was held on December 20, 2022. Motion carried.

4. Chairman's Report - Jason Wynne

Jason report – Welcome to the board Joel Newman. Expecting Katie back in the fall as Executive Director's position. Heather will be with us for the next 7 months.

No progress on hiring Farmer's Market Manager. Board needs to vote on the applications.

We need to set up interviews on applications.

Motion to Approve New Executive Committee Positions

Jason Wynne nominates Diane Price for the position of Chair. Jane Steinberg seconds this nomination for Diane Price as the position of Chair.

Diane Price nominates Jason Wynne for the position of Vice Chair. Joel Newman seconds this nomination of Jason Wynne for Vice Chair.

Jason Wynne nominates Jane Steinberg for Secretary. Diane Price seconds this nomination of Jane Steinberg for Secretary.

Jason Wynne nominates Joel Newman for the position of Treasurer. Diane Price seconds this nomination of Joel Newman for Treasurer.

Diane Price motions to approve the slate of Executive Directors for the next term starting in 2023 and Joel Newman seconds this motion. All in favour. Motion carried.

Motion to Approve Hiring Policy provided by the City of Hamilton

People who are related to you should not be candidates. Knowing the person personally who is applying for the job is not a problem.

Diane Price moves to approve the BIA Hiring Policy provided by the city of Hamilton and Milap Bedi seconds this motion. All in favour. Motion Carried.

Motion to Transfer the Bank Accounts to RBC Express

City is using us as a Pilot Project for other BIAs. Hand signatures have taken up lots of time in the past. We are trying to save time by doing this transfer. It is virtually a digital cheque system and should be much more efficient going forward.

Joel Newman moves to approve the transfer to RBC Express as our Banking Agent in replace of First Ontario and Diane Price seconds that motion. All in favour. Motion carried.

Diane Price moves that all payments going forward flow through this HCA system for all BIA business, except where not possible and Joel Newman seconds the motion. All in favour. Motion carried.

Diane Price moves to increase the size of the BIA executive board by two members and Milap Bedi seconds that motion. All in favour. Motion carried.

Diane Price moves to add two new members, Ivana Fortino and Casie FitzGibbon as new

board members. Joel Newman seconds this motion. All in favour. Motion carries.

5. Executive Directors Report. - Heather Peter

Market Manager hire – we have approximately 20 people who have applied. Selection committee would be the four executive members. Heather will share the folder with applications to the executives. We will try to narrow choices down to 5 candidates for interviews.

Summer jobs program has been submitted for students.

Digital mainstreet information will be sent to our board members.

Twinkle lights still not working - contacted the city - waiting for a date from the city.

Christmas wreaths - we may have to purchase some items in the future if we want to return to the large size wreaths.

Website is complete - training session available via video - Heather will add this to the drive - we will utilize the new site to better market the BIA.

Overview of Subcommittees we have had in the past for our new members.

Marketing Committee - Milap is Chair - Digital and Social Media.

Aesthetics Committee - Patricia Rastin - Beautification of Streetscape (Flowers, wreaths etc)

Farmers Market Sub-Committee - Delegate to Market Manager

Events Committee - Jane Steinberg, Diane Price

Parking SubCommittee - which used to exist, but we don't have a chair for this committee - it is agreed to bring this committee back as parking in the Village has always been an issue

Casie FitzGibbon is interested in Events and Beautification, Ivana Fortino is interested in Parking and Events Committee.

The Heritage Days Committee is looking for \$5000 that we gave them for this Event last year.

Diane Price moves to give \$5000 to the Heritage Days Committee and Joel Newman seconds. All in favour. Motion carries.

6. Next meeting date: March 20th, 2023 Likely in person at the Hammill House or

a hybrid model for those who can not attend. Heather to send out reminders and future

dates as a calendar invite in addition to the emails.

7. Adjournment – Jane Steinberg **MOVED** that the meeting be adjourned. Meeting adjourned at 8:00pm.